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10 September 2015

Dear Parents/Carers of Year 2 children (Classes 3 and 4)

Morning Drop off Arrangements

Thank you to those of you who have spoken to us regarding congestion when you have been dropping off and collecting your children. Thank you also to those of you who have made suggestions about how you think this could be resolved.

We have discussed this issue with staff and from tomorrow morning we are asking that the Year 2 children – classes 3 and 4 – line up on the playground near to the library, next to the Year 3 children. The teachers will be there to meet the children and walk them to their classrooms. This arrangement is for mornings only. Please collect your child from outside the classroom door at the end of the day.

We are looking at how to make the after school collection less busy, and feel that once after school clubs start on Tuesday 22 September, the situation will have improved. Your child's class teacher may speak to you about further future arrangements.

We thank you for your patience whilst we try to solve this issue.

Yours truly

Mrs Essex, Miss Sentence and Miss Greaves